

2006. 10. 1  
2012. 10. 5  
2013. 11. 8

- 1 ( ) ( )
- 2 ( ) ,
- 3 ( ) , , ,  
가
- 4 ( ) 가 ,  
, 6 2 ( )
- 5 ( ) 2 가 2  
, 2 가 , 2  
가 ,
- 6 ( ) , , ,
- 1. ( ) ,
- 2. ( ) 1 1
- 3. ( ) 3
- 4. 3

# Manuscript Ethics Bylaws

Enacted on October 1, 2006  
Revised on October 5, 2012  
Revised on November 8, 2013

## Article 1 (Purpose)

The purpose of these bylaws is to provide ethics regulations and relevant procedures for the manuscripts to be presented at or published by the Korea Information and Communications Society (hereafter referred to as the Society) and thereby to raise integrity of the Society's academic papers.

## Article 2 (Scope of Papers)

These bylaws shall be applied to the manuscripts to be published in the academic journals or magazines published by the Society or those to be presented at academic conferences organized by the Society.

## Article 3 (Range of Application)

These bylaws shall be applied to a manuscript against which questions of unethical acts, such as forgery, fabrication, distortion, plagiarism, self-plagiarism or overlapping publication has been raised, among those presented at or published by the Society.

## Article 4 (Composition of Committee)

In case questions of unethical act are raised against the manuscript presented at or published by the Society, the vice president in charge of academic affairs shall organize an investigating committee consisting of six members or less, who include the editor-in-chief in charge of the concerned paper and the concerned executive director, within two weeks, and he/she shall become the chairman of the investigating committee (hereafter referred to as the Chairman).

## Article 5 (Activity of Committee)

The Chairman shall send a letter of inquiry on unethical acts (with regard to the concerned manuscript) to all authors of the concerned manuscript, within two weeks from the organization of the investigating committee, and demand them to submit individually a written explanation within two weeks. Upon receiving the letters of explanation, the Chairman shall convene a meeting of the investigating committee to review the explanation by the authors of the concerned manuscript within two weeks. In case unethical acts are recognized at the meeting, the committee shall determine the contents of the unethical acts, and make a decision on disciplinary action by selecting one among severe reprimand and reprimand and warning, in accordance with the gravity of the unethical act.

## Article 6 (Report of Results and Taking Steps)

The Chairman shall report the investigating committee's judgment and decision on the unethical acts (with regards to the concerned manuscript) to the president of the Society, who shall refer the case to the Society's board of directors. After the board's voting on the final decision regarding the unethical acts, the president of the Society shall take the following steps:

1. Warning — All authors of the concerned manuscript shall be notified of this fact and the already published manuscript shall be invalidated. A warning shall be given so that the authors should take caution in writing manuscripts in the future.
2. Reprimand — All authors of the concerned manuscript shall be notified of this fact and the already published manuscript shall be invalidated. Also, the fact of plagiarism and the resultant deletion shall be posted on the Society's website for one month and announced in the concerned journal. Also, all the manuscripts of the accused authors currently under review by the Society or waiting to be published in the Society's publications shall be disqualified. In addition, all the authors of the concerned manuscript shall be disqualified in submitting manuscripts to the Society for the coming 12 months.
3. Severe Reprimand — This fact shall be notified to all the authors of the concerned manuscript and to the department head of the author's affiliated institution as well. Also, the already published manuscript shall be invalidated and the fact of plagiarism and the resultant deletion shall be posted on the Society's website for 3 months and announced in the concerned journal. Also, all the manuscripts of the accused authors currently under review by the Society or waiting to be published in the Society's publications shall be disqualified. In addition, all the authors of the concerned manuscript shall be disqualified in submitting manuscripts to the Society for the coming 36 months.
4. After taking the above steps, the Society shall send an official document which notifies of the steps taken on the decided unethical acts regarding the concerned manuscript to the authors of the concerned manuscript.

## Supplementary Provisions

These bylaws shall be applied starting from November 8, 2013.